

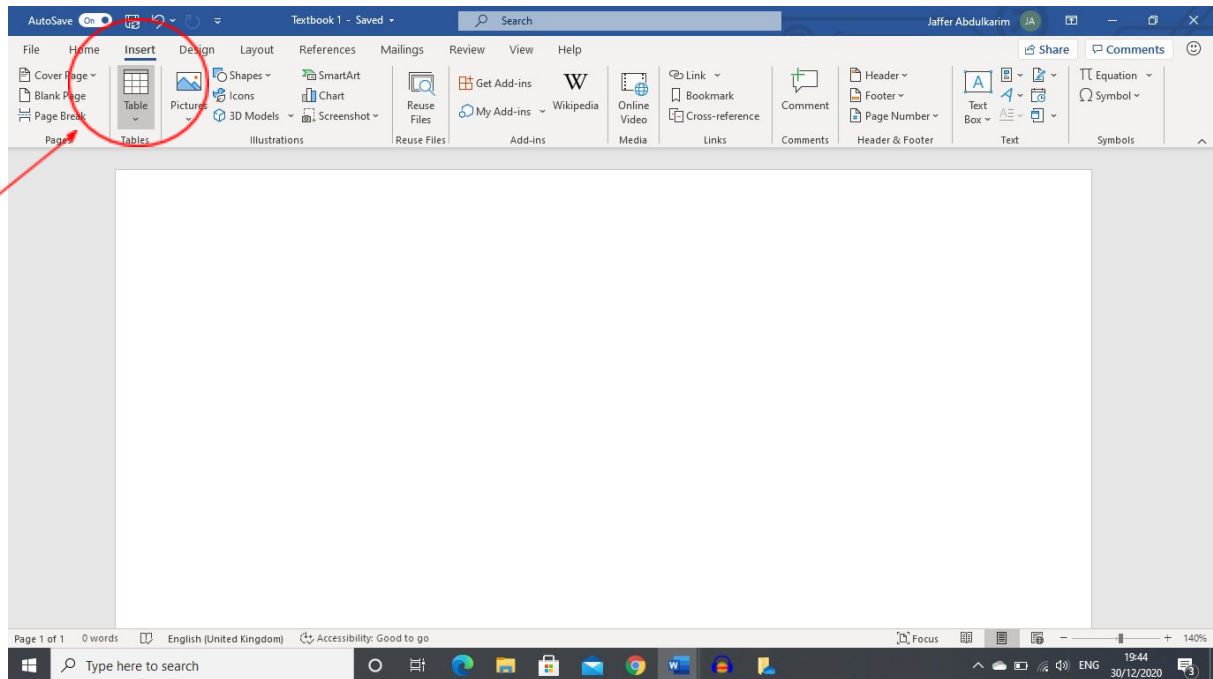
Digital Ambassador

*How to add
tables*



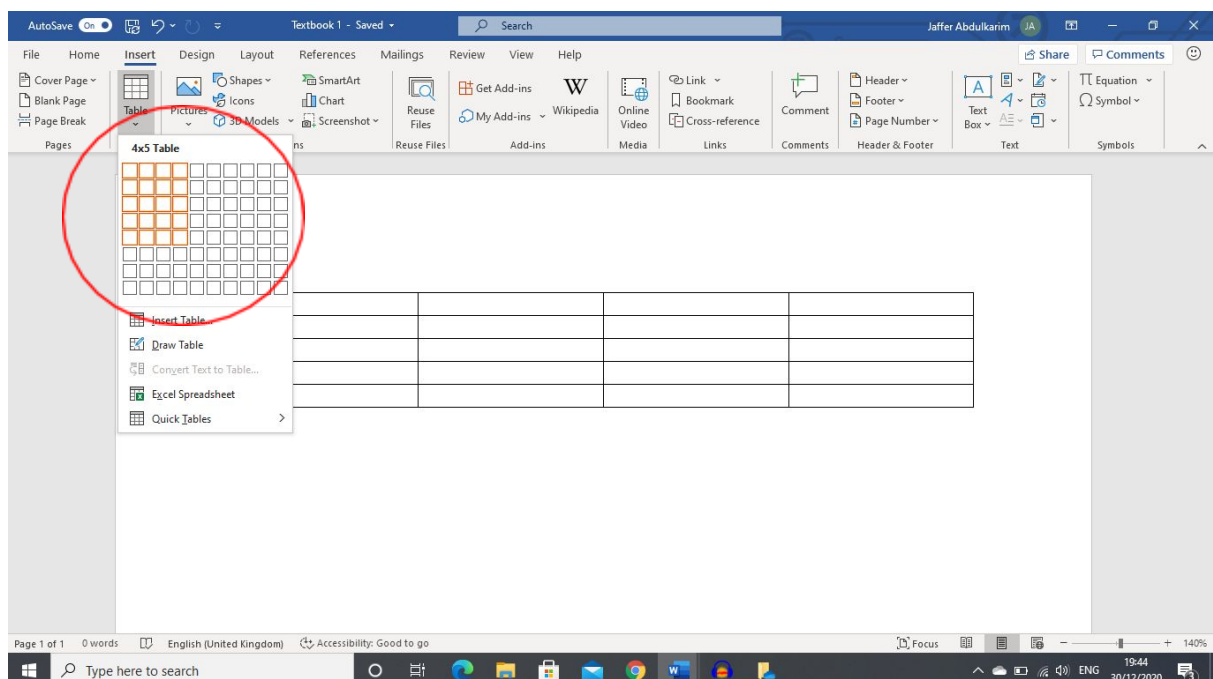
Step 1:

Click on the insert tab, and click on table.



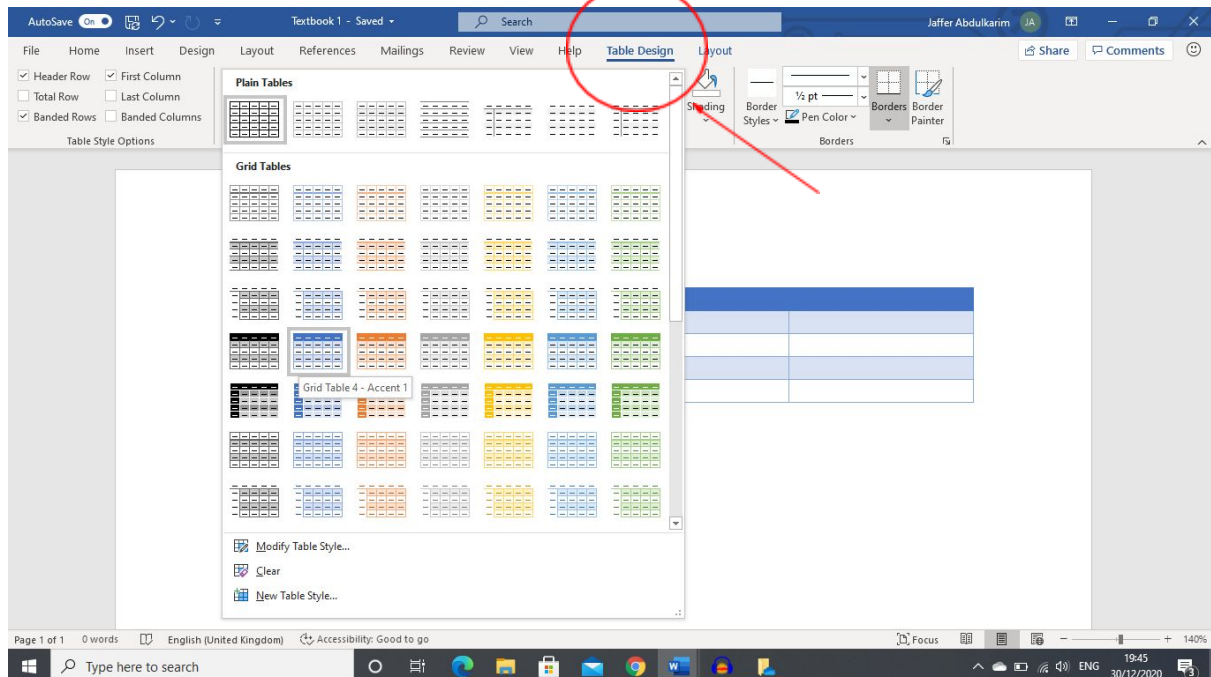
Step 2:

Find the desired size of the table and select.



Step 3:

You can then click on the Table design tab and change the design/look of your table.



Step 4:

The fill in your table with Headings and Content

